Flying in & out of Mexico

Overview of eAPIS & International ADIZ Procedures

By Stephen Blythe

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Why Fly to Mexico

Why Fly to Mexico

- Flying into Mexico is NOT as tough as you may have heard.
- Most officials speak English, its the international Language for ATC.
- The rules are slightly different than the US but mostly the same.
- If you would not do something at your Home Airport do not do it in Mexico and you will be Fine.

The people are friendly and accommodating. The pace of life is slower - so, just relax and go with the flow. Treat the officials with the same respect you would provide your local officials and you will find them very pleasant and helpful.

The key for making the most of your flying vacation to Mexico is the same as for any flight — proper flight planning. Visiting high-elevation inland spots like Mexico City at 7,300 feet surrounded by peaks up to 17,000 feet? Brush up on your mountain flying skills. Flying across water? Carry overwater survival gear. What about planning the variety and amount of clothing for the various "seasons" you will encounter and, of course, the related weight and balance considerations, especially at hot and high airports?

Will I lose my Plane in Mexico?

We have all heard that story about the friend of a friend that lost there plane 20 yrs ago in Mexico …. It was stolen, damaged or broken into. Sure it happens, It happens here at your home airport also. Take proper precautions and you will be just fine. Most airports in Mexico have military personal on guard at the airport. A Prop or Throttle Lock provides additional insurance at a remote strip.

Guns & Drugs
Any bad story you may have heard about Mexico properly had to do with Guns & Drugs. Do NOT Bring any into or out of Mexico and you will not have to worry about it.

The people are friendly and accommodating. The pace of life is slower - so, just relax and go with the flow. Treat the officials with the same respect you would provide your local officials and you will find them very pleasant and helpful.

Organize Required Documentation

I put ALL My required forms and flight plans in a single binder. In addition to the annual permit from Mexico, be sure you have the following additional documents organized and ready for your departure:

- ✓ **eAPIS registration**
    - ✓ **https://eAPIS.cbp.dhs.gov/** **and** **www.eAPISFile.com** (Or via Liga/PBS websites)
- ✓ **eAPIS Flight Plan Departure and Arrival w/ Confirmation Nos**
- ✓ **Pilot's Certificate and Medical Certificate** (Not Valid for Student or Sport Pilots)
- ✓ **Registration & Airworthiness Certificate** (No Temp Registration)
- ✓ **Notarized letter from the registered owner** giving you permission to take the plane into Mexico if you are not the person shown on the registration. (Corporation or LLC.)
- ✓ **Notarized letter for any Minors from BOTH Parents** giving you permission to take the a Minor into Mexico – Needs BOTH Parents – even if you are one of them.
- ✓ **US Insurance showing Coverage in Mexico or Mexico Insurance policy**
- ✓ **U.S. Customs Decal**
    - ✓ **$27.50 Purchase via website https://dtops.cbp.dhs.gov/ or at Customs Office**
- ✓ **U.S. FCC Radio Station Authorization**
    - ✓ US Required, but never been asked for it - http://wireless.fcc.gov/aviation/fctsht4.html
- ✓ **Passport is REQUIRED, do not forget it.**
- ✓ **Mexico Tourist Visa ($30) part paid upon Entrance & Departing Mexico**
- ✓ **Large 'N' Numbers - Required for US Return (12" Temporary OK)**
- ✓ **Mode – C or S Transponder - Required to cross ADIZ**

eAPIS Registration

The first steps of flying to Mexico is to acquire a Customs Decal & eAPIS Sender ID.

The Decal can be obtained via the web at: https://dtops.cbp.dhs.gov/ or at a Customs office on you return flight

The DHS eAPIS Sender ID is obtained via the web at: https://eapis.cbp.dhs.gov/
The DHS eAPIS Login Help is detailed via the web at: http://apps.cbp.gov/eAPIS-pa/

- ✓ Choose Enroll
- ✓ Complete Enrollment form and submit
    - ✓ The Password REQUIRES a defined format – read carefully
- ✓ Receive an Activation Email from CBP
    - ✓ The Activation Code is not your Password
    - ✓ Read this email carefully, and follow the instructions exactly
    - ✓ If you make a mistake the whole process has to be done again and there is a timeout.
- ✓ Login to eAPIS website at: https://eapis.cbp.dhs.gov/
- ✓ Activate Account with Sender ID, Activation Code and Password
- ✓ Validate information submitted and complete data.

eAPIS via Federal Website

There are several disadvantages of filing your eAPIS documents

✓ On DHS eAPIS website
- ✓ You have to re-enter the data Routes and PAX for both the Departure and Arrival
- ✓ If you make a mistake on the eAPIS site the whole process has to be done again
- ✓ The eAPIS site has a short timeout and you have to do the entry again.
- ✓ Can not Store your eAPIS login and password to have a automatic login process
- ✓ Difficult and complicated login Password process – changes every 90 days
- ✓ Can Store only Limited Passenger information.
- ✓ Can Store only Limited Routes for future use.
- ✓ Can NOT Edit a plan and re-file quickly
- ✓ No way to get your confirmation number if you misplaced it

✓ Can NOT Print all the MEXICO Required Flight plan documents
- ✓ Entrance, Arrival, Flight Plan
- ✓ Can Not Edit a Flight plan & quickly re-file from any browser, iPhone, Blackberry
- ✓ NO HISTORY screen to recover confirmation # or re-file previously filed Plans

eAPIS Screen shots

The following screen shots are from the eAPIS Website

Introduction to eAPIS
Enroll in eAPIS
Crew Maintenance

Notice of Arrival/Departure:

1: Flight Information
2: Aircraft and Crew Info.
3: Passenger Information

Upload a Manifest
After Manifest Submission
Manage eAPIS Account

Electronic Advance Passenger Information

CUSTOMS & BORDER PROTECTION
U.S. DEPARTMENT OF HOMELAND SECURITY

Welcome

The Electronic Advance Passenger Information System, or eAPIS, all[ ]
passenger and crew manifests online. Reports are also available throu[ ]
Border Protection approved individuals.

Enrolled Users

Log In

To begin using this service, please enter your sender ID and password and select **Log In**.

Sender ID:

Password:

Log In >

Need help logging in?
Select the link above to access enrollment, login, and account activation help information.

Reset your password
Forgot or need to reset your password? Select the link above to create a new password and re-activate your account.

New eAPIS Users

Enroll

If you are a new user, you will need to Enroll.

Enroll >

The eAPIS enrollment steps are:

- Complete eAPIS enrollment form and submit information
- Receive an activation email from CBP
- Log in to eAPIS
- Activate your account

Click **Next** to continue.

eAPIS Tutorial

Enroll - Private Aviation Account

Introduction to eAPIS

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3: Passenger Information

Upload a Manifest

After Manifest Submission

Manage eAPIS Account

Primary Point of Contact (POC)

Last Name: *

First Name: *

Middle Initial:

Date of Birth: *

MM / DD / YYYY

E-mail Address: *

Make sure you enter the correct email address.
This e-mail address will be used to complete your eAPIS online enrollment and to confirm manifest transmissions.

Re-enter E-mail Address: *

Telephone Number: *

Alternate Telephone:

Fax Number:

Street Address: *

City: *

State/Province:

ZIP/Postal:

Country: *

Alternate Point of Contact

Last Name:

First Name:

Middle Initial:

E-mail Address:

Telephone Number:

Alternate Telephone:

Fax Number:

Street Address:

City:

State/Province:

ZIP/Postal:

Country:

Create Your Password

Create Password: *

Please remember this password. You will need this password each time you want to access eAPIS.

Re-enter Password: *

CANCEL   < BACK   NEXT >

This is the **Enroll-Private Aviation Account** screen.

This screen captures information about the eAPIS account holder(s).

Click **Next** to continue.

Enroll - Private Aviation Account

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After Manifest Submission

Manage eAPIS Account

Alternate Point of Contact

Last Name:

E-mail Address:

Telephone Number:

Street Address:

City: Sta

Create Your Password

Create Password: *

●●●●●●●●●

Re-enter Password: *

need this password each time you want to access eAPIS.

More Password Guidelines:

Once your account is established, if you change your password, it cannot include your eAPIS Sender ID.

No character can be repeated consecutively more than two times.

Examples of valid passwords include:

1Abracad@bra, 3b!indmice and *12gauge$hot*

This password is just an example for use in this training simulation.

Remember the password that you create when you actually enroll in eAPIS. You will need it to access your account.

Re-type *2p@ssWorD* in the **Re-enter Password** field and press Tab.

CANCEL   < BACK   NEXT >

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Electronic Advance Passenger Info

CUSTOMS & BORDER PROTECTION
U.S. DEPARTMENT OF HOMELAND SECURITY

Enrollment Confirmation

You will know that you have successfully submitted your account request when you are automatically taken to the Enrollment Confirmation screen.

From the Enrollment Confirmation page you will be reminded of the remaining steps to begin using eAPIS.

You have successfully enrolled with eAPIS. You will receive an e-mail that contains your sender ID and activation key, which will allow you to activate your account. It is important that you remember your password; this information cannot be retrieved.

Please follow the steps below to begin using eAPIS:

Step 1:
Receive E-mail

You will receive an e-mail with your sender ID and activation key. Your confirmation e-mail will not arrive immediately.

Step 2:
Log In to eAPIS

Return to the eAPIS Web site. Enter your sender ID and password, then select **Log In**.

Step 3:
Activate Account

Activate your account by entering the activation key you receive in the e-mail.

Thank you for enrolling. Please return to the eAPIS Welcome page once you receive your e-mail confirmation. You should receive your confirmation e-mail within 5-7 days.

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Manage eAPIS Account

From: donotreply@dhs.gov [mailto:donotreply@dh
Sent: Friday, October 10, 2008 11:28 AM
To: PILOT, HAPPY
Subject: You have successfully enrolled

Date: Friday, Oct 10, 2008

Dear eAPIS User,

Thank you for enrolling with eAPIS. eAPIS is a Web-based application
designed to assist you in providing electronic traveler manifest information
to Customs and Border Protection (CBP) for travel both into and out of the
United States. eAPIS collects and passes the electronic manifest data to
the Advance Passenger Information System (APIS).

This confirmation message contains important information you will need in
order to activate and use your account. We strongly recommend that you save
this message for your records.

eAPIS ACCOUNT INFORMATION

Sender ID: ABCD0123

Your sender ID uniquely identifies you to eAPIS and must be used each time
you log in. You will not be able to change your sender ID. Be sure to
retain this information for your records.

Confidentiality of your sender ID is of primary importance. You are fully
responsible for all activities that occur under your sender ID.

Activation Key: 43210a321ab1

Here is an example of a confirmation email. It provides your eAPIS **Sender ID** and **Activation Key**.

Introduction to eAPIS

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Crew Maintenance

Notice of Arrival/Departure:

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3: Passenger Information

Upload a Manifest

After Manifest Submission

Manage eAPIS Account

Welcome

The Electronic Advance Passenger Information System, or eAPIS, passenger and crew manifests online. Reports are also available t Border Protection approved individuals.

Enrolled Users

Log In

To begin using this enter your sender and select **Log In**

Sender ID:

Password:

Log In

You must log into eAPIS within 30 days of receiving your **Sender ID** and **Activation Key**.

(You can access the live eAPIS Web site at https://eapis.cbp.dhs.gov.)

Type your **Sender ID**, *ABCD0123*, in the **Sender ID** field and press Tab.

cess unt

Reset your password
Forgot or need to reset your password? Select the link above to create a new password and re-activate your account.

New eAPIS Users

Enroll

If you are a new user, you will need to Enroll.

Enroll

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Enroll in eAPIS

Crew Maintenance

Notice of Arrival/Departure:

1: Flight Information

2: Aircraft and Crew Info.

3: Passenger Information

Upload a Manifest

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Manage eAPIS Account

Electronic Advance Passenger Informa

CUSTOMS & BORDER PROTECTION
U.S. DEPARTMENT OF HOMELAND SECURITY

This is the eAPIS Welcome screen.

To submit manifests through eAPIS, you must have an eAPIS account.

Welcome

The Electronic Advance Passenger Information System, or eAPIS, allows you to enter or upload passenger and crew manifests online. Reports are also available through eAPIS for Customs and Border Protection approved individuals.

Enrolled Users

New eAPIS Users

Log In

Enroll

To begin using this service, please enter your sender ID and password and select **Log In**.

Sender ID:

Password:

Need help logging in?
Select the link above to access enrollment, login, and account activation help information.

Reset your password
Forgot or need to reset your password? Select the link above to create a new password and re-activate your account.

If you are a new user, you will need to Enroll.

Enroll ▶

Log In ▶

Click **Next** to continue.

Introduction to eAPIS

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Crew Maintenance

Notice of Arrival/Departure:

1: Flight Information

2: Aircraft and Crew Info.

3: Passenger Information

Upload a Manifest

After Manifest Submission

Manage eAPIS Account

Activate Account

To activate your account:

1. Enter your sender ID and password on the eAPIS W
2. When prompted, enter the activation key you receive
   select **Activate**.
3. Agree to the Terms and Conditions for eAPIS and se

Key Expires: The activation key expires after seven da
activation key or if it has expired, you will need to re-er

Activation Key:

Need help activating your
account?

Select the link above to access
Account Activation help
information

After you enter your **Sender ID** and
password for the first time from the
Welcome screen, the Activate Account
screen appears.

You must activate your eAPIS account:

- the first time you log in and

- after you reset your password from
  the Log In screen.

Select **Cancel** to return to the Welcome page without activating your account.

To use eAPIS you must select "I agree" on the Terms and Conditions page.

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Notice of Arrival/Departure:

1: Flight Information

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Upload a Manifest

After Manifest Submission

Manage eAPIS Account

Private Aviation - Manifest Options

The Electronic Advance Passenger Information System for Private Aircra
Submit Notice of Departure and Notice of Arrival manifests to Customs a
Department of Homeland Security. Please select an option below, or He

Your current email address is: **STEAMMEMBER@email.com** . All D
email address. If this is not correct, please select the "Modify primary ac
Manage Account.

You have successfully completed the eAPIS enrollment process by:

- logging in to eAPIS with your Sender ID and password within 30 days of enrolling,

- activating your account the first time you logged in, and

- agreeing to the eAPIS Terms and Conditions.

Traveler Options

Select an option below to update or create your crew information or to submit a Notice of Departure or a Notice of Arrival.

Update or Create Crew and Pilot Information

Submit "Notice of Departure"

Submit "Notice of Arrival"

Manage Account

Select an option below to manage account information. Select here to view user account frequently asked questions.

Update your password.

Modify primary account holder information.

Select the "Upload" option below or "Download" the latest XML schema.

Upload a General Aviation XML compliant document.

Download the latest General Aviation XML Schema Definition.

Electronic Advance Passenger Informatic
CUSTOMS & BORDER PROTECTION
U.S. DEPARTMENT OF HOMELAND SECURITY

This is the Add New Crew Member screen, used to enter your crew members into eAPIS.

News   Legal Notices [!]   Log Out [X]   Help [?]

Add New Crew Member

< BACK

Add New Crew Member: Go to the Crew Details section of the page and complete the required fields. Select Add Crew to add to the crew member list.

Items marked * are required. Select this icon ⊘ for a list of options.

Crew Details

Last Name: *   First Name: *   Middle Name: Gender: *
                                                           Select ∨

City of Birth: State or Province of Birth: Country of Birth: *   Date of Birth *
                                                        ⊘   /   /
                                                                                MM   DD   YYYY

Country of Residence: *   Country of Citizenship: *   Crew Member Status: *
 ⊘   ⊘   Select ∨

Permanent Address

Street Address: *

City: *   State/Province: ZIP/Postal: *   Country: *
                ⊘   ⊘

Document Information
Document 1:
Document Type: *   Document Number: Country of Issuance: Expiration Date:
Select   ∨   ⊘   /   /
                                                                               MM   DD   YYYY

Document 2:
Additional Document Type: Document Number: Country of Issuance: Expiration Date:
Select   ∨   ⊘   /   /
                                                                               MM   DD   YYYY

< BACK   ADD CREW

Click **Next** to continue.

Navigation buttons:
- Introduction to eAPIS
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- Crew Maintenance
- Notice of Arrival/Departure:
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  - 2: Aircraft and Crew Info.
  - 3: Passenger Information
- Upload a Manifest
- After Manifest Submission
- Manage eAPIS Account

Notice of Departure for APGA0062

Aircraft Information

Aircraft Tail Number: *

U.S. Departure Information

Airport: *   City: *

Date: *   ETD Lo

MM / DD / YYYY   HH

Departure Location Description:

Foreign Arrival Information

Country: *   Airport: City: *

Date: *   ETA L

MM / DD / YYYY   HH

Please list intended foreign airport de

Estimated time and location of crossing US Border or Coastline:

24 Hour Emergency Contact Information

Your must specify emergency contact information for each manifest.

Last Name: *   First Name: *   Middle Initial:

Telephone Number: *   Email Address:

Traveler Counts

Please enter the number of travelers for each type.

Crew: *   Passengers: *

CANCEL   < BACK   NEXT >

Sidebar navigation buttons:

- Introduction to eAPIS
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APGA0062 on the Notice of Departure screen banner is the Sender ID for this training simulation.

Your unique Sender ID will display when you are signed into the live eAPIS.

You must enroll in eAPIS to obtain a Sender ID.

To submit a Notice of Departure, complete the screens in the order they are presented, beginning with the Notice of Departure screen.

On the first screen, enter basic aircraft and itinerary information for a flight departing the United States.

Click **Next** to continue.

eAPIS Tutorial

Aircraft Information

This is the Aircraft Informatio

First, you will enter descriptiv
information about the aircraf

Introduction to eAPIS	
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Notice of Arrival/Departure:

- **1: Flight Information**
- **2: Aircraft and Crew Info.**
- **3: Passenger Information**

Upload a Manifest

After Manifest Submission

Manage eAPIS Account

Aircraft Information

View and/or update all Aircraft Information

Aircraft Tail Number: N12345
Type of Aircraft: *
Color: *
Call Sign:
CBP Decal Number:

Aircraft Operator Information

Enter the Operator information (either for an individual or a business entity).

Operator Name * (either an individual or a company)
Last Name:
First Name:
Middle Name:
Company Name:

Operator Address
Street Address: *
Apartment or Suite Number:
City: *
State/Province:
Zip/Postal: *
Country: *
Telephone Number: *
Fax Number:
Email Address: *

Aircraft Owner / Lessee Information

Enter the Owner / Lessee information (either for an individual or a business entity).

Owner Name * (either an individual or a company)
Last Name:
First Name:
Middle Name:
Company Name:

Owner/Lessee Address
Street Address: *
Apartment or Suite Number:
City: *
State/Province:
Zip/Postal: *
Country: *
Telephone Number: *
Fax Number:
Email Address: *

Click Next
continue

Passenger Information

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1: Flight Information

2: Aircraft and Crew Info.

3: Passenger Information

Upload a Manifest

After Manifest Submission

Manage eAPIS Account

Passenger
Last Name: *
First Name: *

Country of Residence: *   Date of Birth: *   Country of Citizenship: *
MM   DD   YYYY

Address While in the United States
Street Address: *

City: *   State: *   ZIP: *   +4:

Document Information
Document 1:
Document Type: *   Document Number: Country of Issuance   Expiration Date:
Select
MM   DD   YYYY

Document 2:
Additional Document Type: Document Number   Country of Issuance   Expiration Date:
Select
MM   DD   YYYY

This is the Passenger Information screen of the **Create a Manifest** form.

In this example, you specified that there was one passenger on this flight.

CANCEL   ADD PASSENGERS   < BACK   REVIEW MANIFEST

This is the **eAPIS Upload a Manifest** module.

The upload option is an alternative to submitting a Notice of Arrival or Departure.

If you have the ability to create a manifest in XML (extensible markup language) using your own system, you can upload that manifest directly to CBP without manually entering the data in Notice of Arrival or Departure.

The uploaded XML files must conform to the General Aviation XML Schema. In eAPIS, the latest schema can be viewed and downloaded by clicking the **Download** link.

The business rules for XML are available at www.cbp.gov:
<http://www.cbp.gov/xp/cgov/travel/inspections_carriers_facilities/apis/>

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Manage Account.

Traveler Options

Select an option below to update or create your crew information or to submit a Notice of Departure or a Notice of Arrival.

Update or Create Crew and Pilot Information

Submit "Notice of Departure"

Submit "Notice of Arrival"

Manage Account

Select an option below to manage account information. Select here to view user account frequently asked questions.

Update your password.

Modify primary account holder information.

Upload Manifest

Select the "Upload" option below or "Download" the latest XML schema.

Upload a General Aviation XML compliant document.

Download the latest General Aviati

Click **Next** to continue.

eAPISfile.com Screen shots

The following screen shots are from the

LIGA (eAPISfile.com) eAPIS Website

Please review the eAPISfile.com Videos in the help section
of the website for additional information.

File eAPIS Manifest and International Flight Plans

FlightPlan Menu

Manifest Menu

People Menu

Pilot Menu

Aircraft Menu

eAPIS History

Help Videos Menu

Choose eAPIS Options

Verify the Selections below and data is complete on All Data Entry Tabs before filing eAPIS

* Aircraft:	1 - N8241K	1991 - Beech - F33A
* Pilot:	117 -	Stephen Blythe
Co-Pilot:	Choose CoPilot	
* Manifest:	459-Liga Default	03/04/2011 - 03/06/2011
Event:	268-Mar 2011 Mexico Clinics	03/04/2011 - 03/06/2011

US Departure Date:	03/04/2011	mm/dd/yyyy
US Arrival Date:	03/06/2011	mm/dd/yyyy

Customs SenderID: APGA

You need an Aircraft, Pilot and Flight Plan Route to Generate your Mexico Flight Plans.
If none are available then use the menu options to enter or edit that information.

NO WARNING Messages - OK to File your eAPIS Manifest

Pax/Mbr	Last Name	First Name	Gender	Birth Date	Document	Doc Type	Ctry	Expires	Event Due	Total Due
Pilot: 117	Blythe	Stephen	M	04/18/1958	205580705	Passport	USA	12/02/2011		53.00
Assign: 2110	Blythe	Kathleen	F	12/05/1954	436402222	Passport	USA	12/26/2017		55.00
Assign: 5342	Maish	Robin	F	12/07/1978	222411849	Passport	USA	04/20/2017		150.00
Assign: 3351	Marin	Jairo	M	09/08/1954	302179101	Passport	USA	08/15/2012	265.00	415.00

File eAPIS Manifest and International Flight Plans

File eAPIS Menu
FlightPlan Menu

- FlightPlan Entrance
- FlightPlan 1
- FlightPlan 2
- FlightPlan 3
- FlightPlan 4
- FlightPlan 5
- FlightPlan All Data

Manifest Menu
People Menu
Pilot Menu
Aircraft Menu
eAPIS History
Help Videos Menu

FlightPlan All Data

Manifest: 459-Liga Default

Save FlightPlan   Save as NEW FlightPlan   DEL

*Intl Route Name : Liga Default   **Default:** ☑   Example   Use Event Dates

Required to Print International Flight Plans - NOT required to file eAPIS Manifests

Mexico Entrance & Arrival Documents

Intl Entrance Date : 03/04/2011   Dates are defaulted from eAPIS Manifest Dates

Intl Depart Date : 03/06/2011   **Expire Date :** 4/5/2011   Departure + 30 days

USA Airport Origin : KCNO   KSNA   **Intl Arrival :** MMCN   MMCN   **Back to USA :** MMCN   MMCN

MMCN to MM79 - International FlightPlan 1 (Liga: MMCN-MM79)

mm/dd/yyyy (Blank = Delete or Use "00:00" or Date < Today to NOT print a Time or a Date)

FlightPlan Date 1: 03/04/2011   **Auto Date Adjust:** Entrance Date

Departing 1: MMCN   **AOE :** Yes   **Depart Time :** 15:00   **Altitude :** 5.5
MMCN   AOE/Towered   hh:mm   6.5

Route 1: MMCN - MM79

Destination 1: MM79 ➲   **AOE :** No   **Time In Route :** 00:30   **Alt Airport :** MMLM
KCXL   AOE/Towered   hh:mm   KSDM

 # Pilots 1: 1   **# Passengers :** 3   **On Board :** 4   004

Flight Rules1: V   V-I   **Type of Flight :** General Aviation   **# in Flight :** 1   01

Information 1: Liga Flight to ElFuerte (Alt MMLM or Choix)

File eAPIS Manifest and International Flight Plans

Manifest All Data

Tue 1 Mar 2011 :: 00:57:30 Zulu   Pg: 5 of 5 | |<-First | | <<-Prior | | Next->> | | Last->| |

| Save Manifest | Save as NEW Manifest | DEL |

*Route Name : Liga Default   Default: ☑ | Example | | Use Event Dates |

USA Departure - US Departure Airport Information:

US Airport: KCXL ⤢   **City:** Calexico   **State:** CA ⤢ CA

Customs Departure Airport should be a US Customs Airport close to your border crossing.

Departure Place: KCNO

Airport and FBO, Spot or Hanger on Your Departure Airport

Local Date: 03/04/2011 mm/dd/yyyy   **Local Time:** 08:40 hh:mm   **Zulu Time:** 16:40 hh:mm

The Departure Time should be the estimated time you will cross the Border

USA Departure - Foreign Arrival Airport Information:

Foreign Airport: MMCN   **City:** Ciudad Obregon   **Country:** MEX ⤢MEX

Local Date: 03/04/2011 mm/dd/yyyy   **Local Time:** 12:00 hh:mm   **Zulu Time:** 20:00 hh:mm

USA Departure - Foreign Route Information:

Border Crossing: 20 Miles West of KCXL 8:40 Local

Describe Border Crossing Location in relation to an Airport, City or VOR

Foreign Route: MMCN - MM79 - MMCN - ____ - ____

No USA Airports - Only Foreign Airports to Final Destination

File eAPIS Menu

FlightPlan Menu

Manifest Menu
- Manifest Departure
- Manifest Arrival
- Manifest Address
- Manifest People
- Manifest All Data

People Menu

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Aircraft Menu

eAPIS History

Help Videos Menu

File eAPIS Manifest and International Flight Plans

File eAPIS Menu
FlightPlan Menu
Manifest Menu
People Menu

People Name
People Address
People Documents
People All Data

Pilot Menu
Aircraft Menu
eAPIS History
Help Videos Menu

People All Data

Name: [   ]   Save Person   Save as NEW Person   DEL

It is VERY IMPORTANT that this data has to MATCH your PASSPORT Information

Name

* **Last Name:** [   ]
First Name: [   ]
Middle Name: [   ]

People Status: PAX
Gender: Female

Address

Permanent Address: [   ]
City: [   ]   **State:** CA   ⊘   **Zip:** [   ]
Country: USA   ⊘ USA

USA Address: [   ]
City: [   ]   **State:** CA   ⊘   **Zip:** [   ]

Residence: USA   ⊘ USA

Documents

* **Document:** Passport   [   ] (Passport)
Issue Country: USA   ⊘ USA
Expire date: [   ] mm/dd/yyyy

File eAPIS Manifest and International Flight Plans

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Manifest Menu
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Pilot Menu

- Pilot Name
- Pilot Address
- Pilot Documents
- Pilot Emergency
- Pilot All Data

Aircraft Menu
eAPIS History
Help Videos Menu

Pilot All Data

Pilot: 117 - ▼

Save Pilot   Save as NEW Pilot   DEL

Pilot Name: [ ]   **Default:** ☑

Pilot Name

It is VERY IMPORTANT that this data has to MATCH your PASSPORT Information

* **Pilot Last Name:** [ ]
First Name: [ ]
Middle Name: [ ]

Birth Date: [ ] mm/dd/yyyy
Birth City: [ ]   **State:** [ ] ↗
Country: [ ]

Pilot Status: PILOT ▼
Gender: Male ▼

Pilot Address

It is VERY IMPORTANT that this data has to MATCH your PASSPORT Information

Permanent Address: [ ]
City: [ ]   **State:** CA ↗   **Zip:** [ ]
Country: USA ↗USA

Pilot USA Address: [ ]
City: [ ]   **State:** CA ↗   **Zip:** [ ]

File eAPIS Manifest and International Flight Plans

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   Aircraft Description

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Help Videos Menu

Aircraft All Data

Aircraft: 1 - N8241K

Tue 1 Mar 2011 :: 01:01:18 Zulu   Pg: 6 of 6 |<-First   <<-Prior   Next->>   Last->|

Save Aircraft   Save as NEW Aircraft   DEL

*ID - Tail No: N8241K   N8241K   **Default:** ☑

Aircraft Description

Manufacture: Beech   Bonanza

Type: BE33   BE33   **Model :** F33A   F33A   **Year :** 1991   1991

The following are Not required for eAPIS but are required for International Flight Plans

Airworthiness No: En Vigor   En Vigor   **Serial No :** CE-1616   CE-1616

Home Base: KCNO   KSNA   **Equipment :** STD/C   GPS - STD

Wake Category: L   L - M - H   **Cruise Speed :** 195   195

Endurance: 6:00   6:00

Base Color: White/Blue   White   **Trim Color :** Gold/Red   Blue

Remarks:

Assignable Weight: 525   Pilot, Pax & Baggage   **Airplane Seats :** 4   (Including Pilots)

Aircraft Owner

Company Name: Blytheco Inc

Enter a Aircraft Owner Company OR a Individual Name Below

Last Name:

First Name:

Middle Name:

Address:

City: **State:** CA   **Zip:**

Country: USA   USA

File eAPIS Manifest and International Flight Plans

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eAPIS History

EAPIS-2252381   **Filed for: APGA1614 Flying: N8241K on 2/3/2011 at 5:07:50 PM**

Aircraft	Pilot	Route	Event
N8241K (1)	Stephen Blythe (117)	Liga Default (459)	Feb 2011 Mexico Clinics (267)

Pax/Mbr	Last Name	First Name	Gender	Birth Date	Document	Doc Type	Ctry
Pilot: 117	Blythe	Stephen	M	04/18/1958	205580705	Passport	USA
+Crew: 222	Blythe	Kathleen	F	12/05/1954	436402222	Passport	USA
Assign: 2110	Blythe	Kathleen	F	12/05/1954	436402222	Passport	USA
Assign: 4640	Tooker	Christopher	M	08/23/1961	467276234	Passport	USA
Assign: 5330		Traci	F	09/21/1997	467288240	Passport	USA

Foreign Country Departure

Date	
2/6/2011	
Cros	

US Customs Arrival

Date	Time	Airport	City/St
2/6/2011	1:00:00 PM	KCXL	Calexico, CA
Place:	KCXL - FBO - Customs		

File eAPIS Manifest and International Flight Plans

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Help eAPIS Process

Help eAPIS Help Info

Help eAPIS Overview

Help eAPIS Validate

Help eAPIS FlightPlan

Help eAPIS Manifest

Help eAPIS People

Help eAPIS Pilot

Help eAPIS Aircraft

Help eAPIS History

You need a FLASH Player to play this Video
Click on the Menu Bar Left Help Section to see a selection of other HELP Videos

Select NO to - "Do you want to view only the website content that was delivered securely"

eAPIS Via Our Website

There are several advantages of filing your eAPIS documents via our Website
Note: you still have to obtain a decal and get a Sender ID from the eAPIS site and do the initial login

- ✓ Our website allows you to :
  - ✓ Do everything you can do on the eAPIS website PLUS ….
  - ✓ We have the most important Help and Related links all in one place.
  - ✓ Store your Passenger information.
  - ✓ Liga & Samaritans Assigned PAX are automatically added to your Manifest
  - ✓ Store your Routes for future use.
  - ✓ Store your Manifest (Routes & PAX combination) for future use.
  - ✓ Store your eAPIS login and password to have a automatic login process
  - ✓ Print all the MEXICO Required Flight plan documents
    - ✓ Entrance, Arrival, Flight Plan
    - ✓ This allows you to reduce your time at the commandants office by 1/2
  - ✓ Print US Customs Document – 178 still required by some offices
  - ✓ We provide a faster and more complete confirmation report w/ the confirmation #
  - ✓ Edit a Flight plan & quickly re-file from any web browser or mobile device.
  - ✓ HISTORY screen to recover confirmation # or re-file previously filed Flight Plans

Mexico eAPIS

NOTE: (New as of January 2014)

Mexico is in the process of implementing there own eAPIS similar to the US process.

They are also in the process of implementing a web based Flight Plan system.

Information is not available at this time but will be updated shortly. Our intention will be to automate the filing process for Flight Plans and eAPIS if there system allows.

Corporate Use in Mexico

The following is an example of a Letter for use of a Airplane owned by a Corporation for use in Mexico. (Personal / Not for Profit) Letter should be printed on Letterhead and be Notarized.

To whom it may concern:

This Authorizes **STEPHEN P. BLYTHE** to fly the aircraft **N-8241K, a 1991 Bonanza F33A**, in Mexico between the Dates: 1/1/2009 and 12/31/2012 for Personal Use, Not for Profit

Stephen P. Blythe

Stephen P. Blythe, President
Blytheco Inc
23161 Mill Creek Dr., Suite 200
Laguna Hills, CA 92653

(Notary Expire Date should be after the thru data on this document)

Phone: 949 583-9500

Mexican Insurance

You *must* have an USA **insurance policy clearly stating you are covered in MEXICO or a policy issued by a Mexican liability carrier** before you travel to Mexico. First start with your current insurance broker to get your policy to cover you in Mexico or add a Mexico rider to your policy. If you do not have such policy, you might also consider using one of the following entities that have been used by our pilots successfully in the past:

First check with your insurance provider. An add-on policy is available from most insurance companies. (Mine was less than $100/yr)

Baja Bush Pilots Insurance : http://www.bajabushpilots.com/insurance.php
Baja Bush Pilots Ltd. 149 W Boston, Chandler, Arizona 85225 480/730-3250 (voice) 480/730-3251 (fax)

International Gateway Insurance	MacAfee & Edwards	Aero Aviation Insurance
(800) 423-2646	(800) 334-7950	(714) 731-4271
(619) 422-2671 fax	(818) 792-7322 fax	(714) 731-3899 fax
2007: The Mexican government has made a recent change that allows US liability insurance to provide protection when in the Country of Mexico. In order for this to be accepted, the words **"Liability Insurance in Mexico"** must be stated in your policy and that the limits of coverage are covered. (we advise that US pilots continue to purchase Mexican insurance for at least one more year, primarily to insure that Mexican authorities understand that you are covered and don´t face additional challenges in the case of an incident.		

You must take a copy of your Mexican insurance policy with you to Mexico!

Flight Planning & Preparation

When preparing for your flight to Mexico, one of the first things you will want to obtain is the appropriate aeronautical charts.
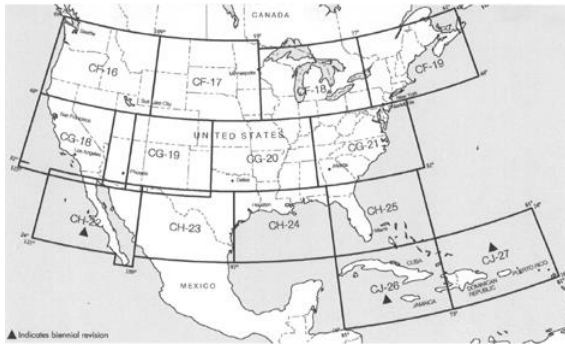
- ✓ **WAC Charts – CH 22 & 23**
- ✓ **Jeppesen Mexico Trip Kit (IFR)**
- ✓ **Airports of Mexico Flying Guide ($ 45.00 – Baja Bush Pilots)**
  - ✓ **This is a great guide for flying in Mexico – Photos of most landing strips, GPS coordinates, Phone Numbers etc.**
- ✓ **Baja Bush Pilots Website www.bushpilotsinternational.com/**
  - ✓ **Lots of latest information, Gas Prices & Availability, Chat room w/ lots of Mexico experienced Pilots – We recommend you join this organization**
- ✓ **Liga International www.LigaInternational.org, Flying Samaritans www.flyingsamaritans.net**
  - ✓ **Charity organizations with experienced pilots that fly into Mexico on a regular basis.**

Flight Planning & Preparation

You will need the **CH-22** or Baja Bush Airports Guide to determine your first point of landing in Mexico. It **MUST** be an **International Airport of Entry (AOE)**.

Below is a chart of AOE waypoints and frequencies that you may find useful in flight planning:

Airport Name	ID	Apch	Tower	VOR	ATIS	Runway	Length	Elv	GPS Loctaion
Mexicali	MMML	twr	118.2	115.0	127.6	10 / 28	8530	72	N32 37.8 W115 14.5
Tijuana	MMTJ	119.5	118.1	116.5	127.9	09 / 27	9711	499	N32 32.5 W116 58.3
Ensenada	MMES	twr	119.75	400n	.	11 / 29	4892	66	N31 47.7 W116 36.1
San Felipe	MMSF	twr	118.5	.	.	13 / 31	5170	150	N30 56.0 W114 49.0
Puerto Penasco	MPPE	twr	122.8	112.1	.	11 / 21	4900	30	N31 21.0 W113 32.0
Guaymas	MMGM	twr	118.6	.	.	02 / 20	7700	89	N27 58.0 W110 55.0
Hermosillo	MMHO	121.4	118.7	112.8	127.7	05 / 23 11 / 29	7546 3609	646	N29 05.7 W111 02.8
Ciudad Obregon	MMCN	twr	118.3	115.1	127.6	13 / 31	7500	243	N27 23.6 W109 50.0
Loreto	MMLT	twr	118.4	113.2	.	16 / 34	7218	10	N25 59.4 W111 20.9

Your First & Last Airports of Mexico Flights **MUST** be an **International Airport of Entry (AOE)**. You will need to complete or show the Mexico Multi-Entry, Mexico Flight Plan & Aircraft Arrival Reports at each Towered Airport.

File a USA Flight Plan

- ✓ Call Flight Service 1 800 WXBRIEF (800 992-7433) or **San Diego** Flight Service (800-439-4322) to file your IFR or VFR flight plan. In Mexico 001 858 277-3493
    - ✓ We recommend that all pilots either be on an IFR flight plan in U.S. airspace or use VFR flight following. Either way, you need a flight plan to cross the border.
    - ✓ San Diego (So CA Flight Service) handles hundreds of these each week, and they know the procedure better than other flight service stations.

- ✓ When you complete your flight plan, tell Flight Service that you need a "**return customs notification**" for the date of your return.
    - ✓ (**ADCUS** in the remarks)
    - ✓ You must indicate the U.S. Airport of Entry to which you will be returning, generally San Diego Brown (KSDM), Calexico (KCXL) or Yuma (KYUM), and the time at which you anticipate you will return. (GA Airport w/ Customs)
    - ✓ Flight Service will then notify Customs when to expect you.

- ✓ The IFR or VFR flight plan to Mexico can be filed up to 22 hours in advance of border crossing (the usual flight plan limitation).

- ✓ The return flight plan from Mexico to the US can be filed 30 days in advance.
    - ✓ The Return Flight Plan should be scheduled for the days you expect to return.
    - ✓ eAPIS will not allow you to file for a return date later than expected and then update that date.

Customs Phone Numbers

- ✓ [eAPIS Private Flyers Guide](#) - On our eAPIS Help Page
  A must read PDF Document, Instructions, Ports of Entry, forms etc for crossing the border. Including Phone #'s and website links

- ✓ http://cbp.gov/xp/cgov/toolbox/ports/ List of Customs Ports

- ✓ Calexico CA (KCXL)　　　760.357.1208　　　Sun-Sat 0800-2000
- ✓ San Diego Brown (KSDM)　619.661.3294　　　Mon-Fri 0800-2000 Sat-Sun 1200-2000
- ✓ Palomar (KCRQ) $50　　　760.431.4629　　　Sun-Sat 0900-1700

- ✓ Yuma AZ (KYUM)　　　　928.344.9572　　　Mon-Fri 0800-1600
- ✓ Tucson AZ (KTUS)　　　520.799.8348 x5　　Sun-Sat 0700-2000

Updating a eAPIS Change

✓ You have to provide a 1 hour notice for any Change. CBP is currently issuing fines for taking off prior to 1 hour after filing your eAPIS via the website.

✓ You should re-file the eAPIS documents and wait for a confirmation for any change.

✓ If its is only a Time Change for the **Same Day** then you can update via Flight Services.
    ✓ Flight Services 122.6 for San Diego – Ask them to ADVISE CUSTOMS

✓ Verify that Customs Office will be staffed the Day and Time you plan to arrive.
    ✓ http://cbp.gov/xp/cgov/toolbox/ports/ List of Customs Ports
    ✓ Verify the procedures at your Port of entry – Each Port is Different
    ✓ Call them! Ask them about time change procedures and staffing hours

✓ Date and Time Changes are a Big Advantage of our Website
    ✓ You can make a change and re-file in 1-2 min.
    ✓ 30-60 min process via the DHS/CBP Website
    ✓ Liga and Sams PAX are auto populated to the Flight Plans

Day of Departure

The following is a Check List for the Day of Departure:

- ✓ **Passports REQUIRED for All Pilots & Passengers**
- ✓ **Multi-Entry Permit or 2 sets of Required Documents**
  - ✓ **Pilot's License & Medical Certificate**
  - ✓ **Registration & Airworthiness Certificate**
  - ✓ **Notarized letter from the registered owner**
- ✓ **Mexico Insurance policy**
- ✓ **Optional: Draft Copies or Completed Copies of MX Flight Plans etc.**
- ✓ **Cash for Fuel & Fees w/ Small Bills – Do not expect much change**
- ✓ **eAPIS filing (via our website or eAPIS Site) for Departure and Return**
- ✓ **Print out and keep with you the eAPIS confirmation # for both flights**
- ✓ **Flight Plan and Return Flight Plan Filled w/ US Flight Service**
- ✓ **WAC Charts 22/23, Mexico IFR Flight Pac and Baja Bush Airports Guide**
- ✓ **Prop Lock, Tie Downs**
- ✓ **2-4 Qrts of Oil, Basic Repair Tools.**
- ✓ **Basic Survival Gear (Water or Land)**
- ✓ **Backup Nav/Com Radio, GPS, Personal ELT etc.**
- ✓ **Hats, Sunscreen, Sunglasses, Water, Snacks, Camera, Proper Clothing**

Flying across the ADIZ to Mexico

The following is what you can expect as you fly across the USA ADIZ into Mexico:

- ✓ **Open your Mexico IFR or VFR Flight Plan on the Ground or in the Air.**
- ✓ **You will be provided a Discrete Transponder Code to Cross the ADIZ**
  - ✓ **If you are told to squawk 1200 before crossing the border, ask if you can keep your current code until reaching the border or call San Diego on 122.6 and request a new squawk code. If its cancelled in 10 miles of the Border its OK**
  - ✓ **If you land at Calexico or Imperial for fuel en route to Mexico, call San Diego FSS on the FBO phone, and they will give you a new squawk code.**

- ✓ **You will be Dumped by US Controllers 1-10 miles before the Border.**
- ✓ **As you cross the border heading south, call the nearest towered airport and report crossing the border, usually Mexicali (118.2) or Tijuana (119.5).**
- ✓ **Our experience with the controllers in Mexico is excellent.**
  - ✓ **All speak English and will have little trouble understanding you if you speak slowly and distinctly.**

- ✓ **When you call Mexican controllers, first state your N number and await a response.**
- ✓ **Then state your type aircraft, departure point, destination, altitude and position.**
  - ✓ **Expect to repeat some information.**

- ✓ **You will be given a squawk code and asked to report at various positions and then told when to leave frequency and the next frequency suggested.**
- ✓ **Mexican controllers prefer that you speak English unless you are 100% fluent in Spanish.**
- ✓ **Unless otherwise instructed, contact Mexican Towers 50 DME out.**

Landing at an AOE in Mexico

The flying, communication and landing is the same as it is in the USA. If you did not understand them ask them to repeat. Its the same stuff we hear back home. The following is what you can expect as you land at the first AOE in Mexico:

✓ When you land at most Airports in Mexico, you may be approached by a teenager in uniform with a semi-automatic weapon.
  - ✓ No alarm, this is normal; he just needs to record your information on an aircraft arrival form. Guards want to know your ; One of the Mexico eAPIS forms is designed to give to them.
  - ✓ Name, Tail #, No. of Passengers, Where you came from and where you are going.
  - ✓ You may also have to present a Pilot License & Medical, Aircraft Registration, Mexican Insurance to the Guards. However, that is usually provided to the commandant.
  - ✓ Sometimes, you may also be met by Customs at your plane for a random search. Just be pleasant & comply and treat the officials with respect. You may need to take Luggage inside.

✓ Ask the fuel truck folks for the amount of liters you want in each side (3.78 liters = one gallon).
  - ✓ You may have to move the plane to or from the fuel location if a fuel truck is not used.
  - ✓ I would recommend that someone stays with the plane during the fueling process to make sure the correct fuel and amount is added and the quantity is recorded.
  - ✓ The fuel at most airports is as good as it is in the US. They have filters and all the same equipment we have.

✓ Send your passengers off to the potty and to Immigration with their passports.
  - ✓ There they will show their passport and fill out a Customs Form (*Forma Migratoria para Turista*). Tell them to enter 180 days under "Starting from Date of Entrance" so they need to complete the form only twice per year. There is a Fee of $30 per passenger upon departure.
  - ✓ No hurry here since you will be on the ground 40-60 min and as Pilot in command you will have lots to do.

Mexico Fees Summary

Air navigation services in Mexico are not free. The information listed below is our best understanding of the current Mexican fee structure. You can expect to pay: (note: these can change regularly and so does the exchange rate.)

- ✓ **A US$120 tax (N$1383) each time an aircraft crosses into Mexican airspace (an annual permit can be purchased at the AOE for the same amount).** This amount is double what it was in 2013

- ✓ **An airspace tax which is based on the wingspan (amended May 13, 2005):**
    - ✓ **Up to 10 meters (32.8 feet) and helicopters: The tax is N$70 or about US$6.36.**
    - ✓ **More than 10, up to 11.1 meters (36.4 feet): The tax is N$100 or about US$9.09.**
    - ✓ **More than 11.1 meters up to 16.7 meters (54.8 feet): The tax is N$150 or about US$13.64.**

- ✓ **A landing fee based on the weight of the aircraft (about US$8 for a single, $15 for a twin).**

- ✓ **The Gas Invoice will have a series of Taxes & Fees – These also exist in the US but are not usually broken out on our receipts.**

- ✓ **A US$30 per person immigration fee (this can be purchased as a multiple entry and would be good for 180 days).**

- ✓ **All other fees and taxes are local. Also, pilots are reminded that the above procedures and fees are general in nature and may vary from airport to airport.**

Mexico Paperwork for the Pilot

The first few time I flew into Mexico and went to different Airports I was unfamiliar with the expected procedures. They all seemed to work differently. But, after I learned the procedures they really are all the same. Here are the steps you can expect:

- ✓ **Flight Plan Office (maybe the Commandants office)**
  - ✓ Complete Arrival Report
  - ✓ Complete Flight Plan (Will be stamped at All Other offices to show you were there)
- ✓ **Commandants Office**
  - ✓ Purchase or Present Multi-Entry Permit.
- ✓ **Customs Office**
  - ✓ Bag or Plane Search,
  - ✓ Custom Forms Completed
- ✓ **Immigration Office**
  - ✓ Immigration Form Completed & Pay Fee – Now split for inbound and outbound
  - ✓ Passport Stamp
- ✓ **Fuel Payment – Cashier**
  - ✓ Get Fuel Receipt
  - ✓ Pay for Fuel, Taxes & Landing Fees
- ✓ **Flight Plan Office**
  - ✓ Back to Flight Plans Office to Check Out and get Flight Plan & Final Paperwork.
  - ✓ Important Documents to KEEP:
    - ✓ **Arrival Report, Flight Plan, Multi Entry Permit & Receipt**

Mexico Multi-Entry Permit

Foreign pilots can now purchase their Multi-Entrance Authorization at an International Airport in Mexico (AOE). Effective Jan 1, 2005 and still based on one calendar year, the form can be completed and paid for the first time the pilot goes into Mexico each year.

You will no longer need to apply through Mexico City and wait for 4-6 weeks to receive this Authorization. There is no longer a reason for a General Declaration as all entrances to Mexico will be Multi-Entrance.

You will need 2 copies of these documents & N$1383 to obtain a Multi-Entry Permit

- ✓ **Pilot's License & Medical Certificate**
- ✓ **Registration & Airworthiness Certificate**
- ✓ **Notarized letter from the registered owner** giving you permission to take the plane into Mexico if you are not the person shown on the registration. Also maybe needed if owned by a Corporation or LLC.
- ✓ **US or Mexico Insurance policy** showing coverage in Mexico

Mexico Flight Forms

After your first trip, you may choose to complete yourself the forms that the airport officials at your Airport of Entry will otherwise complete on your behalf. As the forms are in Spanish, we recommend that you have another pilot assist you in completing the forms the first time or use our examples as a guide. Having the forms completed in advance will expedite your handling at most MX Airports, which often can be a lengthy process. However, Some airports will not take completed forms – Why ? I do not know?

- ✓ **Flight Plan (*Plan de Vuelo*)**
    - ✓ (**4 copies**) – At each AOE

- ✓ **Arrival Report (*Reporta de Lllegada en Vuelo de Ruta*)**
    - ✓ (**4 copies**) At each AOE

- ✓ **Mexico Multi-Entry Permit** and **proof of payment of entry fee** if you have entered earlier in the calendar year.
    - ✓ **KEEP the Receipt with the Permit**

Flight Plan (*Plan de Vuelo*)

Flight plan form — PLAN DE VUELO / FLIGHT PLAN, Servicios a la Navegación en el Espacio Aéreo Mexicano, DGAC / SENEAM SCT.

FECHA: 30 12 2006

PRIORIDAD / Priority: FF

3 TIPO DE MENSAJE / Message type: (FPL
7 IDENTIFICACION AERONAVE / Aircraft identification: N 8 2 4 1 K
8 REGLAS DE VUELO / Flight rules: V
TIPO DE VUELO / Type of flight: G

9 NUMERO / Number
TIPO DE AERONAVE / Type of aircraft: F 3 3 A
CAT DE ESTELA TURBULENTA / Wake turbulence cat.: L
10 EQUIPO / Equipment: STD – GPS /C

13 AERODROMO DE SALIDA / Departure aerodrome: MMCN
HORA / Time: 0 8 3 0

15 VELOCIDAD DE CRUCERO / Cruising Speed: 0 0 1 6 0
NIVEL / Level: 0 0 8 5
RUTA / Route:

MMCN → KCXL

16 AERODROMO DE DESTINO / Destination aerodrome: KCXL
EET TOTAL / Total EET HR MIN: 0 2 5 0
AERODROMO ALT. / Altn. aerodrome:
2° AERODROMO ALT. / 2nd altn. aerodrome:

18 INFORMACION ADICIONAL / Other information:

PAX = 03 ; Pilots = 1

INFORMACION SUPLEMENTARIA (EN LOS MENSAJES FPL NO HAY QUE TRANSMITIR ESTOS DATOS)
Supplementary information (not to be transmitted in FPL messages)

19 AUTONOMIA / Endurance HR MIN: E/ 0 6 3 0
PERSONAS A BORDO / Persons on board: P/ 0 0 4
EQUIPO RADIO DE EMERGENCIA / Emergency radio: R/ UHF [U] VHF [V] ELBA [E]

EQUIPO DE SUPERVIVENCIA / Survival equipment: S/ POLAR/Polar [P] DESERTICO/Desert [D] MARITIMO/Maritime [M] SELVA/Jungle [J]
CHALECOS / Jackets: J / LUZ/Light [L] FLUOR/Fluores [F] UHF [U] VHF [V]

BOTES NEUMATICOS / Dinghies: D/ NUMERO/Number CAPACIDAD/Capacity CUBIERTA/Cover [C] COLOR/Colour

COLOR Y MARCAS DE LA AERONAVE / Aircraft colour and Markings:
A/ Blanco (White) Azul (Blue) Rojo (Red) Amarillo (Yellow)

OBSERVACIONES / Remarks:
N/ Stephen Smith - Prop. Piloto

PILOTO AL MANDO / Pilot in command: C/ Stephen Smith, LIC # 999-99-9999
Nr. Lic. / Lic. Nbr
DOMICILIO / address: Laguna Hills CA USA
FIRMA / signature

ELABORADO POR / Filled by
HR EFECTIVA / ATD

DESPACHADOR / Dispatcher FIRMA / Signature No. LIC / Lic. Nbr
COMANDANCIA DEL APTO. / Airport Authorities
ESPACIO RESERVADO PARA REQUISITOS ADICIONALES / Space reserved for additional requirements

Flight Plan (*Plan de Vuelo*)

Lugar	— indicate the place you are taking off from (three?letter identifier)
Fecha	— indicate the current date
Block A	— check VFR or IFR
Block B	— state your aircraft type
Block C	— state your tail number (N number)
Block D	— state your call sign if it is different from your tail number
Block E	— state the three?letter identifier or where you plan to land
Block F	— state your proposed takeoff time (in Zulu)
Block G	— list your cruising altitude or flight level and then put in the route of flight
Block H	— state your planned flight time
Block I	— state your cruising airspeed
Block J	— state the three-letter identifier for your alternate
Block K	— state VHF
Block L	— state the total time you can fly with the fuel load on board
Block M	— state the pilot's and copilot's last name
Block N	— state your FAA certificate number
Block 0	— state your address
Block P	— state the basic color of your aircraft
Block Q	— state the total number of passengers and crew
Observaciones	— list the passengers' names

Sign the form in the lower left (Pilot's Signature).

Arrival Report (*Reporta de Lllegada en Vuelo de Ruta*)

2 Copies Each

seneam SCT

REPORTE DE LLEGADA EN VUELO DE RUTA

FECHA: / / 2006

AEROPUERTO EN MMCN

AVION **Beech Bonanza** TIPO **1991 F33A** MATRICULA **N8241K**

PILOTO **Stephen P. Blythe** LIC. NUM. **2810768** COPILOTO _____ LIC. NUM. **2810768**

CLASE DE VUELO **VFR** PROCEDENCIA _____ HORA _____

PASAJEROS **2 Pilots PAX** OBSERVACIONES **Home base KSNA Mismo**

EL PILOTO

Stephen P. Blythe

DESPACHADOR

Mexico After the AOE

Check Fuel, Get back in the Plane and contact the Tower (same as in the US) Take off to your next airport. They will expect you to report heading, Altitude and distance from the airport (Usually 5, 10 & 30 Miles out. If you did not file a flight plan or the commandant did not send it to the tower, you may be asked to return to the commandants office.

- ✓ If you travel to other airports in Mexico the airport officials will meet your plane and ask for your name and pilot's license number, and may ask to see a copy of your Aircraft Arrival document and the flight plan from your AOE or last airport.

- ✓ The only difference at from the AOE airport (First Landing) and your second stop will be less entrance paperwork and less of a chance for a customs inspection. You will still need to complete a Flight Plan, Pay Landing fees, Parking Fees, Departure Fees etc.

- ✓ Non Towered airports do not require Flight Plans and have much fewer fees, if any.

Mexico Paperwork for the Pilot

The first few time I flew into Mexico and went to different Airports I was unfamiliar with the expected procedures. They all seemed to work differently. But, after I learned the procedures they really are all the same. Here are the steps you can expect:

- ✓ **Flight Plan Office (maybe the Commandants office)**
    - ✓ Complete Arrival Report
    - ✓ Complete Flight Plan (Will be stamped at All Other offices to show you were there)
- ✓ **Commandants Office**
    - ✓ Purchase or Present Multi-Entry Permit.
- ✓ **Customs Office**
    - ✓ Bag or Plane Search,
    - ✓ Custom Forms Completed
- ✓ **Immigration Office**
    - ✓ Immigration Form Completed & Pay Fee – Now split for inbound and outbound
    - ✓ Passport Stamp
- ✓ **Fuel Payment – Cashier**
    - ✓ Get Fuel Receipt
    - ✓ Pay for Fuel, Taxes & Landing Fees
- ✓ **Flight Plan Office**
    - ✓ Back to Flight Plans Office to Check Out and get Flight Plan & Final Paperwork.
    - ✓ Important Documents to KEEP:
        - ✓ **Arrival Report, Flight Plan, Multi Entry Permit & Receipt**

Common Operational Questions

✓ **Can you file a Mexican flight plan over the telephone?**

    ✓ **NO.** You must file a flight plan in writing for approval of every flight-both VFR and IFR, and they must be opened and closed in person.

✓ **Can I use any AOE for entry into Mexico?**

    ✓ **NO.** General aviation aircraft must enter and exit through designated Airports of Entry in Mexico.

✓ **What can I do if I cannot establish communications with ATC over water?**

    ✓ If you are having difficulty establishing communications, often overflying airline traffic will be willing to relay messages to ATC. This is especially helpful with regard to position reports over Gulf coastal areas. Also plan your flight at higher altitudes for improved radio communications.

✓ **Should I speak Spanish over the radio?**

    ✓ Do not speak Spanish over the radio unless your Spanish is excellent. English is the official operational language.

✓ **How can I reduce the chance of being charged for overtime services?**

    ✓ Plan your flights to arrive and depart at both U.S. and Mexican Immigration/Customs office only during normal working hours. It would also be wise to plan your flight in the morning to avoid siesta time. A list of Mexican holidays is listed in the appendix.

✓ **Should I keep my flight plans?**

    ✓ **YES.** Retain your copies of all documents (flight plans and Mexican forms and receipts) for future reference, because they will be required by the Mexican officials.

✓ **Should I tip Mexican officials?**

    ✓ Generally, it is not necessary to tip Mexican Customs and Immigration officials; however, moderate tipping to the fuel-pump attendants is common.

✓ **Can I use my portable cellular telephone while in flight?**

    ✓ **NO.** The FCC has specific rules against the use of cellular phones in aircraft while in flight. Also, cellular phones may be considered portable electronic devices. Refer to FAR 91.21.

✓ **Can I depart a controlled field if the weather looks better than forecast?**

    ✓ The commandant at the airport has the authority to prevent a pilot to take off if he deems it is unsafe. Do not argue because he legally has this authority.

✓ **Can I drop off friends in Mexico and come back and pick them up later?**

    ✓ **YES.** Recent changes in Mexico's regulations have eliminated previous restrictions.

Be a Traveler NOT a Tourist

Enjoy Mexico – The further South you go the better the county, culture and the people.

Slow Down, Relax, Treat them with Respect, Enjoy the Experience
The nicer you are the better there English is !!

I joke that I have traveled all over Mexico and Central America and only know 10 Spanish words. Today, I know about 20 and can sometimes put 2-3 of them together. I have never had any communication problems that I would not have had in the USA. Its amazing what some hand gestures and a smile can do for communication.

As Jack of the Baja Bush Pilots says – "**Be a Traveler not a Tourist**" – Go with the Flow
If you lower your expectations they will be met or exceeded.

VFR vs IFR in Mexico

No VFR Flights at NIGHT – IFR ONLY

IFR is not like in the USA – Do not expect much help.
Radar is HIGH 15k+ and spotty.
TCAS is a Nice feature to have. – Keep your Transponder ON

Flying in Mexico is Back to the Basics – Enjoy it.

Getting Back into the USA

Now for the HARD Stuff. - Getting Back into the USA.

- ✓ **Land at a Mexico AOE before Departure** (whether or not you need fuel).
  - ✓ **Commandants Office**
    - ✓ There, you will be asked to surrender your Aircraft Entrance document, and
    - ✓ You will file an International Flight Plan to your U.S. Airport of Entry.

- ✓ eAPIS must be updated with the Customs office for the US AOE. If it's a time change it can be done via Phone or if it's a full time office via Flight Service. The procedure is different per Office, Call to Check.

- ✓ You MUST Re-file your eAPIS documents if it is a different day than the original filing date.

- ✓ Upon departing Mexico you need to depart from a Mexican Airport of Entry En route, if it appears that your time of arrival at your U.S. Airport of Entry is going to differ from the time that you filed with San Diego FSS, call San Diego Radio on 122.6 and tell them you need to "update your border crossing flight plan ETA".   You can call them from Mexico via Phone 001 858 277-3493 or in the US at 800 439-4322.

- ✓ You can usually reach San Diego just north of Puerto Penasco VOR or San Felipe. You can then be up to 15 minutes late at your airport of arrival for your updated arrival time, but not early. Plan accordingly.

- ✓ Make sure you Filed your Return Flight Plan when you left the US. I recommend that It should be scheduled for 1 week later than you expect to return. This will give you flexibility on your return and make the return into the US easier. This just makes it easier but is not required. 30 vs 60 Min

- ✓ **You must be on a discrete transponder code when crossing the border either northbound or southbound.** The southbound requirement is a new Homeland Security Office requirement implemented by Customs. Call San Diego on 122.6 and open your flight plan and request a squawk code.

USA Customs

You will Now cross the Boarder with a Discreet Transponder Code. You need to arrive at the Customs Airport within 15 min of your scheduled ETA. Not Before only after. Circle the airport if you are early.

- ✓ The fine is $5000 for failure to notify US Customs at least 1 hour prior to your arrival.
    - ✓ Trust me it sounds a lot worse than it is.
    - ✓ The key to this is to File your Flight plan to get back into the US when you leave the US. This allows you to only provide a 1/2 hr notice.
    - ✓ Easily done on SD Radio 122.6 30-60 min south of the US Border.
    - ✓ The ADCUS in the flight plan is the request for them to call Customs for you.
    - ✓ Worst case is you just slow down or burn ½ hr fuel over Mexico.
    - ✓ At 6-10,000ft you can reach SD Radio 35-45 min out.
    - ✓ Once I came into Brown Field early (the rare chance I had a Tail wind) there was no Customs on site. So I just did 3 Touch & Goes w/ the tower then landed at my assigned time.
    - ✓ Calexico is much more flexible since Customs in onsite at that field. I have landed 15 mins after contacting ATC w/ no issues.
    - ✓ The key is a Customs agent has to be present when you land and stay w/ your plane until they clear you.
    - ✓ Don't even let your passengers do a potty stop unless customs clears them.

- ✓ Upon landing at your U.S. Airport of Entry, you will be directed to the appropriate position for Customs.
    - ✓ Stay with your aircraft, and have all of your passengers stay there, until a customs officer comes to see you.
    - ✓ You will have to either present or purchase a U.S. Customs Sticker ($27.50 per year).
    - ✓ You will also be asked to present your ORIGINAL passport, visa and/or Green card, pilot's license, medical certificate, aircraft registration, and airworthiness certificate.
    - ✓ You and your passengers will also be asked for passports and other identification.
    - ✓ It is very useful if you have your Customs Form completed in advance. This will expedite your processing.

- ✓ **Close your International Flight Plan**
- ✓ Take off and Head home w/ lots of Good Memories

USA Customs Do's & Don'ts

- ✓ **DO know Customs and eAPIS rules.** There is lots of help on our website
- ✓ **DO** notify Customs in advance by telephone for eAPIS or Time changes.
- ✓ **DO** get Local Customs information from Local Customs officials.
- ✓ **DO** be on time.
- ✓ **DO** request the Customs officer's badge number if there is an issue.
- ✓ **DO** declare every article acquired abroad and accompanying you, including gifts.
- ✓ **DO** keep a record of all acquired items; save sales invoices.
- ✓ **DO** pack your purchases and gifts in one piece of luggage or a box.
- ✓ **DO** have all your baggage ready for inspection.
- ✓ **DO** know your state and federal liquor restrictions.
- ✓ **DO** understand that every country insists upon a Customs examination for returning residents.
- ✓ **DO** be patient.
- ✓ **DON'T** exceed your Customs exemption without expecting to pay duty.
- ✓ **DON'T** forget that your purchases sent home are subject to duty.
- ✓ **DON'T** be surprised if Customs opens your baggage
- ✓ **DON'T** forget that all accompanying foreign purchases must be declared, even those you wore or used.
- ✓ **DON'T** accept the offer of a "false" sales invoice. This could result in seizure or penalties.
- ✓ **DON'T** rely on the "experienced" traveler or foreign seller for Customs information.
- ✓ **DON'T** bring back fruits, plants, vegetables, or meat without permits from the U.S. Department of Agriculture.
- ✓ **DON'T** be late.
- ✓ **DON'T exit your aircraft or the Blue Box until you are authorized by Customs.**

USA Customs - What's NEW

- U.S. Customs and Border Protection (CBP) is proposing a series of changes that will make it a lot harder for general aviation pilots to fly to and from international destinations, particularly popular landing facilities off the beaten track in Canada, Mexico and the Caribbean. Welcome to eAPIS!

- CBP eAPIS requires pilots to submit arrival/departure notification and passenger lists (manifest) *over the Internet* before leaving or returning to the United States. 1 hr notice required both ways.

- CBP has mandated the use of its electronic Advance Passenger Information System (eAPIS)—similar to what's already used by charter companies—to screen general aviation passengers against terrorist watch lists.

- Under CBP's rules, you'd log onto a Web site at least one hour before departing to fly across the U.S. border, provide information about you, your aircraft and your passengers', and then get an approval to fly.

- On the return flights, CRQ can be used as an American AOE with prior approval and for a fee ($50.00 per use

Why Fly to Mexico

Questions & Answers

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Send me an Email with your Contact Information and I will send you a copy of this PPT, A more Detailed Word Version and the AOPA Website information on Mexico in a Word Format.